

**St Donats Community Council**

**Points to note when considering the budget and precept:**

- Last year, the Council increased the levy from £19.45 to £24.45. This was on the expectation that the Councillor Allowance which was £150 per annum and for this financial year has increased to £156 per annum, was to become a mandatory payment as put forward by the Independent Remuneration Panel. This did not happen. Councillors are now expected to be paid £52 per annum for printing expenses or claim for printing inks. The Council resolved to claim for printing inks on the presentation of receipts. The expected mandatory payment to Councillors as an allowance of £156 was not made mandatory.
- The current levy is £24.45; this is the amount that a Band D property pays to the Community Council as a proportion of its Council Tax.
- If the levy is increased by £1, that will increase the precept by £217.
- The precept in 2023/2024 was £5,012, paid in two instalments of £1,671 and one instalment of £1,670.
- The projected receipts and payments (receipts of £5,012 with payments of £3,906.41) has resulted in the Council increasing its reserves from £2,512.43 at the end of March 2023 to a projected figure of £3,906.41 to the end of March 2024.
- Looking at the Budget Table this is the first year for at least three years that the Council has not spent more than its income creating a healthy position for the finances though audit may dispute that but, as stated earlier, this is down to the councillors' allowance not being made a mandatory payment.
- My recommendation to the Council is NOT to increase the levy for the year 2024/2025 but to retain the current levy of £24.45.



St Donats Community Council Budget 2024/2025									
ACTUAL	ACTUAL	EST ACTUAL	INCOME		PROJECTED	C/TAX + 0	C/TAX + E1	C/TAX + E2	C/TAX + E3
2021/22	2022/23	2023/24			2024/25				
£ 3,225.00	£ 4,085.00	£ 5,012.00	PRECEPT	£ 5,012.00	£ 5,012.00	£ 5,012.00	£ 5,229.00	£ 5,446.00	£ 5,663.00
			GRANTS						
			MISCELLANEOUS						
			PROJECTS						
<b>£ 3,225.00</b>	<b>£ 4,085.00</b>	<b>£ 5,012.00</b>		<b>£ 5,012.00</b>	<b>£ 5,012.00</b>	<b>£ 5,012.00</b>	<b>£ 5,229.00</b>	<b>£ 5,446.00</b>	<b>£ 5,663.00</b>
			<b>EXPENDITURE</b>						
£ 2,372.11	£ 2,035.20	£ 2,152.80	CLERK'S SALARY	£ 2,200.00	£ 2,200.00	£ 2,200.00	£ 2,200.00	£ 2,200.00	£ 2,200.00
£ 536.39	£ 508.80	£ 496.35	HMRC - TAX	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00	£ 500.00
£ 263.89	£ 353.89	£ 299.11	INSURANCE	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
		£ 50.00	GRANT AID/S137	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00
£ 107.00	£ 171.00	£ 120.00	SUBSCRIPTIONS	£ 130.00	£ 130.00	£ 130.00	£ 130.00	£ 130.00	£ 130.00
£ 100.00	£ 400.00	£ 100.00	INTERNAL AUDIT FEE	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
£ 425.16	£ 386.53		ADMINISTRATION	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
	£ 234.38	£ 134.38	WEBSITE	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00	£ 150.00
			EVENTS	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
£ 240.00	£ 105.00	£ 38.50	CLLR TRAINING	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
	£ 450.00		CLLR ALLOWANCES	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
			CLLR PRINTING EXPS	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
	£ 17.43		ELECTIONS	£ -	£ -	£ -	£ -	£ -	£ -
	£ 400.00	£ 200.00	EXTERNAL AUDIT FEES	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00	£ 400.00
<b>£ 4,044.55</b>	<b>£ 5,062.23</b>	<b>£ 3,591.14</b>		<b>£ 4,830.00</b>	<b>£ 4,830.00</b>	<b>£ 4,830.00</b>	<b>£ 4,830.00</b>	<b>£ 4,830.00</b>	<b>£ 4,830.00</b>
<b>EXPLANATION:</b>									
Column A contains the actual receipts and payments for the financial year 2021/2022									
Column B contains the actual receipts and payments for the financial year 2022/2023									
Column C contains the estimated receipts and payments for the current financial year.									
Column D is a list of the individual items.									
Column E is the estimated receipts and payments for 2024/2025.									
Column F contains the Precept if no increase is made in the levy.									
Column G, H, I and J show the precept which the Council can expect if they increase the levy by £1, £2 and £3.									



**St Donats Community Council 2023/2024****Projecte Forecast****Bank Reconciliation at the close of business on 31 March 2024**

		<b>£3,856.41</b>
Balance per bank statement of Account dated 31 March 2023	<b>C/A</b>	
<b>Balance at Bank dated 31 March 2024</b>		<b>£3,856.41</b>

**Balance per Cash Book at 31 March 2024****St Donats Community Council 2023/2024****Summary of Receipts and Payments**

Balance as at 1 April 2023	<b>2,512.43</b>
Plus Receipts to 31 March 2024	<b>5,012.00</b>
Less Payments to 31 March 2024	<b>3,618.02</b>
<b>Balance as at 31 March 2024</b>	<b>£3,906.41</b>

	A	B	C	D	E	F	G
1	<b>St Donats Community Council 2023/2024</b>						
2							
3	<b>RECEIPTS</b>						
4							
5	<b>Date</b>	<b>Name</b>		<b>Precept</b>	<b>Interest</b>	<b>VAT Refund</b>	<b>Amount</b>
6	28.04.23	VGC Precept		1,671.00			1,671.00
7	31.08.23	VGC Precept		1,671.00			1,671.00
8	27.12.23	VGC Precept		1,670.00			1,670.00
9	<b>Totals</b>			<b>5,012.00</b>			<b>5,012.00</b>



St Donats Community Council 2023/2024 Audit												
Payments												
Date	Cheque	Payee	Service	Subscrip Admin.	Salaries	S137	Training	Insurance Com Events	Tax	Cllr Allow	VAT	TOTAL
03.05.23	532	Wick YFC	Grant Aid			50.00						50.00
17.04.23	S/O	J Griffin Clerk	Salary - April		167.40							167.40
17.04.23	S/O	HMRC	Tax re Clerk						41.85			41.85
15.05.23	S/O	J Griffin Clerk	Salary - May		167.40							167.40
07.06.23	533	HE Embling	Internal Auditor Fee	100.00								100.00
07.06.23	534	Vision ICT Ltd	Website host/support 07/23 - 06/24	134.38							26.88	161.26
07.06.23	535	BHB Ltd	Annual Insurance					299.11				299.11
15.06.23	S/O	J Griffin Clerk	Salary - June		167.40							167.40
15.06.23	S/O	HMRC	Tax re Clerk						41.85			41.85
17.07.23	S/O	J Griffin Clerk	Salary - July		167.40							167.40
17.07.23	S/O	HMRC	Tax re Clerk						41.85			41.85
15.08.23	S/O	J Griffin Clerk	Salary - August		167.40							167.40
15.08.23	S/O	HMRC	Tax re Clerk						41.85			41.85
15.09.23	S/O	J Griffin Clerk	Salary - September		167.40							167.40
15.09.23	S/O	HMRC	Tax re Clerk						41.85			41.85
16.10.23	S/O	J Griffin Clerk	Salary - October		167.40							167.40
16.10.23	S/O	HMRC	Tax re Clerk						41.85			41.85
15.11.23	S/O	J Griffin Clerk	Salary - November		167.40							167.40
15.11.23	S/O	HMRC	Tax re Clerk						41.85			41.85
15.12.23	S/O	J Griffin Clerk	Salary - December		167.40							167.40
15.12.23	S/O	HMRC	Tax re Clerk						41.85			41.85
03.01.24	536	Audit Wales	External Audit 2022/23	200.00								200.00
03.01.24	537	J Griffin - Clerk	Reimburse fee Plan Cour Cllr Cole				38.50					38.50
03.01.24	538	J Griffin - Clerk	Reimburse SLCC Membership fee	56.00								56.00
03.01.24	539	J Griffin - Clerk	Backpay 04/23 - 12/23		108.00				27.00			135.00
15.01.24	S/O	J Griffin - Clerk	Salary - January		179.40							179.40
15.01.24	S/O	HMRC	Tax re Clerk						44.85			44.85
15.02.24	S/O	J Griffin - Clerk	Salary - February		179.40							179.40
15.02.24	S/O	HMRC	Tax re Clerk						44.85			44.85
15.03.24	S/O	J Griffin - Clerk	Salary - March		179.40							179.40
15.03.24	S/O	HMRC	Tax re Clerk						44.85			44.85
15.03.24	Chg	One Voice Wales	Annual Subs	64.00								64.00
		<b>TOTALS</b>		<b>120.00</b>	<b>2152.80</b>	<b>50.00</b>	<b>38.50</b>	<b>299.11</b>	<b>496.35</b>	<b>0.00</b>	<b>26.88</b>	<b>3,618.02</b>



## What will I pay?

### Level Of Town/Community Council Precept and Total Council Tax For Band D 2023/2024

Town/Community Council Precept 2022/2023 £	Council Tax In Respect Of	Town/Community Council Precept 2023/2024 £	Town/Community Council Levy Band D 2023/2024 £	Total Tax Levy Band D 2023/2024 £
1,242,362	Barry	1,259,022	60.20	1,849.42
15,100	Colwinston	17,912	47.77	1,836.99
218,328	Cowbridge with Llanblethian	249,758	87.97	1,877.19
123,895	Dinas Powys	133,220	33.07	1,822.29
22,177	Ewenny	23,000	51.11	1,840.33
12,350	Llancarfan	13,600	27.98	1,817.20
40,953	Llandough	49,425	51.97	1,841.19
10,000	Llandow	10,000	22.68	1,811.90
4,608	Llanfair	5,783	15.06	1,804.28
10,773	Llangan	11,237	24.22	1,813.44
12,227	Llanmaes	13,930	53.37	1,842.59
255,566	Llantwit Major	264,200	61.37	1,850.59
6,614	Michaelston	7,169	29.75	1,818.97
961,354	Penarth	989,480	84.98	1,874.20
7,655	Pendoylan	8,000	22.73	1,811.95
12,875	Penllyn	13,550	12.72	1,801.94
23,000	Peterston-S-Ely	23,000	41.59	1,830.81
0	Rhose	0	0	1,789.22
49,631	St Athan	70,602	44.10	1,833.32
25,500	St Brides Major	22,944	16.00	1,805.22
4,085	St Donats	5,012	24.45	1,813.67
5,660	St Georges & St Brides-S-Ely	6,222	25.82	1,815.04
55,171	St Nicholas & Bonvilston	55,110	74.27	1,863.49
99,400	Sully and Lavernock	99,400	36.73	1,825.95
7,000	Welsh St Donats	7,000	21.54	1,810.76
37,797	Wenvoe	38,934	24.89	1,814.11
6,000	Wick	9,000	16.82	1,806.04
<b>3,270,081</b>	<b>Total Precept</b>	<b>3,406,510</b>		



Date/Dyddiad 20<sup>th</sup> December 2023  
Ask for/Gofynnwch am Andrew Saunders  
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**Clerk: Mrs J Griffin**

**St Donats Community Council**

Dear Clerk to the Council

**Town / Community Council Tax Precepts – 2024/2025**

I can confirm that Cabinet has approved the Council Tax Base for the year 2024/2025.

To assist you in proceeding with your budget making process I would confirm that a levy of £1.00 would produce **£217.00**.

It would be of assistance if you could notify me of your precept requirements, either by e-mail or in writing, stating the total amount of precept in **monetary terms** that you require by the **31<sup>st</sup> January 2024**.

The Cabinet has also approved a schedule of payments, with one third of the precept paid on the last working day of April 2024, August 2024 and December 2024.

I trust that this letter clarifies the position, but should you require any additional information then please do not hesitate to contact me.

Yours sincerely



Andrew Saunders  
**Exchequer Manager Exchequer Services**

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