



[stdonatscommunitycouncil@gmail.com](mailto:stdonatscommunitycouncil@gmail.com)

**MINUTES OF THE ANNUAL MEETING**

**Held at The Meeting Room, Atlantic College, St Donats  
on 7<sup>th</sup> May 2025 at 7.00pm.**

**Present:** Councillor Jayne Thomas (Chairperson).  
Councillors: Byron Cole, Jasper Copeland Roberts, Gareth Halliwell and  
Tom Partridge.

**In Attendance:** Jackie Griffin, Clerk.

**Item 1: To elect Chairperson for the forthcoming year, 2025/2026.**

Due to no proposals or nominations for the position of Chairperson, the election of Chairperson was adjourned to the next meeting in June.

**Proposed** by Councillor Thomas, seconded by Councillor Partridge and **resolved** that Councillor Halliwell chair the Annual Meeting and the Ordinary Meeting immediately following the Annual Meeting.

**Item 2: To elect Vice Chairperson for the forthcoming year, 2025/2026.**

Due to no proposals or nominations for the position of Vice Chairperson, the election of Vice Chairperson was adjourned to the next meeting in June.

**Item 3: To note Apologies for Absence.**

Councillors Tony Evans, Mary Jeffreys and Dave Johnston.  
Vale Councillors Jo Protheroe and Carys Stallard.

**Item 4: Declarations of Interest.**

None.

**Item 5: To Accept Outgoing Chairperson's Report.**

Councillor Thomas delivered her outgoing Chairperson's report on the last year:

*"I have now served as Chair for 2 years and have been very happy to do so.*

*It has been a very fulfilling and interesting year again.*

*Firstly I would like to thank those that have helped us with our work.*

*Vale Councillors Jo Protheroe and Carys Stallard, your support, again this year, has been outstanding and helped us to achieve results with issues in our locality. We were very pleased that Mr Miles Punter met with the Council in December to discuss this very long-standing issue of the 'Channel View Marcross replacement Effluent Plant'. Your continual chasing of the Officers at the Vale Council on this subject is really appreciated and hopefully a satisfactory outcome is inching forward slowly now.*

*Thank you for your continued attendance at our meetings and the advice and information you share with us. We are so fortunate to have your support and advice which we value greatly.*

*I would like to thank PC Jamie Williamson who attends our meetings to report on crime in the local area. We appreciate the time and support that you give to us with giving reports on incidents and the opportunity for us to raise any issues that our residents have brought to our attention. Thank you so much.*

*I would also like to thank UWC Atlantic for allowing us to hold our meetings on their premises, free of charge and special thanks to Tom for arranging a room and facilities to allow us to hold 'hybrid' meetings as required by law in Wales. The Community Council values its close relationship with the College and will continue to strive to build on it.*

*I have attended a number of events in the Vale of Glamorgan with Nick, my husband:*

- *On 7<sup>th</sup> July, I attended the Mayor's Civic Service in Cowbridge*
- *Due to unforeseen circumstances I was unable to attend the Mayor's Civic Service in Llantwit Major on 13<sup>th</sup> October but thanks to Councillor Evans and Mrs Evans who attended instead.*
- *On 10<sup>th</sup> November, I attended the Remembrance Parade and Service in Llantwit Major.*

*The Community Council has carried out their normal business of making observations on planning applications in our community and attending meetings of outside bodies including One Voice Wales, Friends of the Glamorgan Heritage Coast, the Footpath Forum and the Community Liaison Committee. This important work will continue as it gives our community a voice in what's happening in our rural area. Thank you to the Members who represent the Community Council at these meetings.*

*With the current ongoing Vale of Glamorgan Town and Community Councils Boundary Review being undertaken by the Local Democracy and Boundary Commission, we await the final recommendations to discover if the proposal for St Donats Community Council to be merged with Wick Community Council and form a new Council 'St Donats and Wick Community Council' following the next election in May 2027, will come to fruition. We still await the final decision from the Welsh Government on this important item.*

*Finally I would like to thank you, the Councillors and the Clerk, for your support to me over the last 12 months".*

*The Councillors and Clerk thanked Councillor Thomas for her work as Chairperson during the past 12 months.*

**Item 6: To appoint representatives for outside bodies/committees for the forthcoming year, 2025/2026.**

The item was adjourned to the next meeting of the Council in June.

**Item 7: To accept meeting dates for the forthcoming year, 2025/2026.**

**All meetings start at 7.00pm.**

**2025**

May 7<sup>th</sup>

June 4<sup>th</sup>

July 2<sup>nd</sup>

*No meeting in August*

September 3<sup>rd</sup>

October 1st

November 5<sup>th</sup>

December 3<sup>rd</sup>

**2026**

January 7<sup>th</sup>

February 4<sup>th</sup>

March 4<sup>th</sup>

April 1st

May 6<sup>th</sup> *(to include Annual Meeting).*

**Proposed** by Councillor Halliwell, seconded by Councillor Thomas and **resolved** to accept the dates proposed for the forthcoming year.

**Item 8: To consider/update the policies of the Community Council including:**

- Standing Orders;
- Financial Regulations;
- Model Local Resolution Protocol;
- Co-option Policy;
- Complaints Policy.

The Clerk advised that amended Financial Regulations were received from One Voice Wales after the publication of the agenda therefore **proposed** by Councillor Halliwell, seconded by Councillor Cole and **resolved** to accept the current policies with the exception of the Financial Regulations which will be adopted at the June meeting of the Community Council.

**Item 9: To close the Annual Meeting.**

Councillor Halliwell declared the meeting closed at 7.28pm.

..... Chairperson

**4<sup>th</sup> June 2025.**