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[stdonatscommunitycouncil@gmail.com](mailto:stdonatscommunitycouncil@gmail.com)

**MINUTES OF THE HYBRID MEETING**  
**Held at The Meeting Room, Atlantic College, St Donats**  
**on 2<sup>nd</sup> April 2025 at 7.00pm.**

- Present:** Councillor Tom Partridge (Vice Chairperson).  
Councillors: Byron Cole, Jasper Copeland Roberts, Tony Evans, Gareth Halliwell,  
Mary Jeffreys and Dave Johnston.
- In Attendance:** Jackie Griffin, Clerk.  
PC Jamie Williamson.  
Vale Councillor Jo Protheroe.
- Item 1: Apologies for Absence.**  
Councillor Jayne Thomas.  
PC Jamie Williamson.  
Vale Councillor Carys Stallard.
- Item 2: To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.**  
None.
- Item 3: Police Report.**  
PC Williamson had given apologies for not being able to attend the meeting and had advised that there were no recent incidents recorded since the last meeting of the Community Council.
- Item 4: To approve the minutes of the Meeting held 5<sup>th</sup> March 2025.**  
**Proposed** by Councillor Halliwell, seconded by Councillor Partridge and **resolved** that the minutes of the Meeting held 5<sup>th</sup> March 2025 be approved.
- Item 5: Matters arising from the Minutes, which are not included in the agenda.**  
5.1 Members discussed the ongoing state of the verges at the 'Gluepot' Bridge. British Telecom have not completed the work which has to be carried out to cover over the exposed cable prior to replanting of trees and hedgerow. Councillor Protheroe has contacted an Officer who has confirmed that the work is still in progress.  
BT has been approached and a request made for their work to be completed.

- 5.2. Members discussed the 'potholes' along Splott Road. Clerk will report the issues to the Highway Department.
- 5.3 Councillor Partridge referred to a number of items including litter pick and the siting of a defibrillator close to the Plough and Harrow at Monkash. These items to remain on the agenda.

**Item 6: Chairperson's Report.**

Councillor Thomas had reported that she attending the One Voice Wales course 'Understanding the Law' in March. The rules relating to the General Power of Competency and giving of grants under S137 were discussed. Councillor Thomas had concerns with regard to S137 where grants can be given to assist 'some' of the members of a community. Discussion around 'some' was controversial as it could mean varying numbers such as benefitting just two or three to 100 people, for example

**Item 7: Report from the Vale of Glamorgan Councillor/s.**

- 7.1 Councillor Protheroe referred to 'Gluepot Bridge' again and advised that she would contact the Officer asking if a response has now been received from BT.
- 7.2 A survey has been carried out on the sewer at Channel View. It was confirmed that the pipes are corroded and have to be repaired. The tank has been re-cladded but it is too small. Property individual systems are to be priced up. It is expected that Mr Punter will arrange to meet with affected residents in the next six weeks. It was suggested that a hard standing is constructed, close to the tank, to enable the tanker to park without blocking the highway.
- 7.3 Councillor Protheroe reported that a photo shoot had taken place to promote the start of the collection of mobile signal data using 'Streetwave Kit', which has been carrying out surveys all around Wales. It has already proved that the signal is very poor where there is actually any signal at all.
- 7.4 A resident had complained bitterly to Councillor Protheroe at the removal of the litter bin at St Georges Field. Councillor Protheroe had reported the complaint to Vale Council Officers advising that a resident was collecting dumped 'dog poo bags' each day since the bin's removal.
- 7.5 A partial fill of the ditch that has been dug out at 'Siop Newydd' has taken place with warning signs placed at the site.
- 7.6 Available dates for a 'litter pick' during the months of June or July are to be requested from the contact at 'Keep Wales Tidy'.

**Item 8: Clerk's Report to include the Financial Report.**

**8.1 Finance Report.**

**Bank Account Balance** - £2,598.80.

**Payments made since the last meeting:**

Clerk's Salary (March) - £215.28;

HMRC (Tax for March) - £53.82.

Lloyds Bank (new monthly fee for Community accounts) - £4.75;

Councillor's Allowance - £156.00;

One Voice Wales (Annual Membership 2025/26) - £67.00.

**Payments due to be made:**

Clerk's Salary (April) - £224.24;

HMRC (Tax for April) - £56.20;

J Griffin (Backpayment of salary and tax for February and March) £22.32.

**Proposed** by Councillor Halliwell, seconded by Councillor Evans and **resolved** that all payments due be made.

**Receipts:**

None.

**8.2 Issue with Standing Orders at Lloyds Bank.**

The Clerk reported that despite amendments to the standing orders, which pay the Clerk's salary and tax, being taken to the bank in January, the amendments have not been made. This has resulted in a few more visits to the bank and the amendments to the standing orders have still not been made. The Clerk intends to write to Lloyds Bank Head Office, once the adjustments have been made, to complain about the perceived incompetency of the banking systems.

**8.3 Audit.**

For the financial year 2024/2025, this Council is subject to a Full External Audit. This will result in more work to be undertaken and delivered to Audit Wales. Full audits are undertaken on a three-year rotation, which started for the audit year 2021/2022 and this is the second full audit for this Council. The Accounts have been completed and balanced for the year and the documents will now be compiled and given to the Internal Auditor for her to complete her part of the work.

**8.4 Annual Report.**

The Annual Report is now due to be completed for the year 2024/2025 and the Clerk intends to start work on it as soon as possible.

**Item 9: To report any update on Channel View, Marcross – Sewer.**

Dealt with under item 7.2.

**Item 10: Planning Matters.**

10.1 Decisions made on recent planning applications:

- (i) Planning Application No. **2025/00013/FUL** – single storey rear extension, garage conversion with alterations to front access and associated works at The Maltings, Water Street, Broughton – approved with 8 conditions.

**Item 11: To receive an update from Atlantic College.**

Councillor Partridge gave the following report:

Students will shortly be going on a project week, some of which will be community based in Llantwit Major or working with people locally and bringing them onto the campus. Then the College is into Spring Break and exams for 2nd year students in May. Graduation takes place on the 24<sup>th</sup> May.

The Summer Fayre will be held on Sunday 8th June.

**Item 12: Reports of Representatives.**

12.1 Councillor Thomas had advised that the Glamorgan Heritage Coast Committee is holding its AGM on 26<sup>th</sup> April though she is unable to attend. Councillor Johnston maybe available. Clerk to confirm the meeting time.

12.2 Councillor Evans advised that the next Footpaths Committee is due to be held in April. Councillor Partridge referred to the slipway, on the western side leading up to a wall on the Coastal Path at St Donats. The steps are very dangerous and require urgent repair.

12.3 The Clerk reported that the next local committee meeting of One Voice Wales is being held on Monday 14<sup>th</sup> April at the Town Hall in Cowbridge. Councillor Halliwell advised that he may be available – Clerk to forward the papers and information to Councillor Halliwell.

**Item 13: Correspondence and Publications which do not necessarily require discussion i.e. for noting only.**

13.1 VGC (Vale of Glamorgan Council) – Business Support Newsletter 7<sup>th</sup> and 20<sup>th</sup> March 2025.

13.2 OVW (One Voice Wales) – Training Dates for March to June 2025.

13.3 OVW – Launch of new Website.

13.4 VGC – Vale Mapping Workshop.

13.5 OVW – Senedd Report on the Role, Governance and Accountability of the Community and Town Council Sector.

13.6 VGC – ‘Vale 2030’ – the Council’s new 6-year Corporate Plan.

**Item 14: Date of the Annual Meeting and the next Ordinary Meeting – Wednesday 7<sup>th</sup> May 2025 at 7pm.**

..... Chairman.

**Date : 7<sup>th</sup> May 2025.**