



stdonatscommunitycouncil@gmail.com

MINUTES OF THE HYBRID MEETING
Held at The Meeting Room, Atlantic College, St Donats
on 8th January 2025 at 7.00pm.

Present: Councillor Jayne Thomas (Chairperson).
Councillors: Byron Cole, Tony Evans, Mary Jeffreys, and Tom Partridge.

In Attendance: Jackie Griffin, Clerk.
PC Jamie Williamson and PS Chris Thomas.
Vale Councillor Jo Protheroe.

Item 1: Apologies for Absence.
Councillors Gareth Halliwell and Dave Johnston.
Vale Councillor Carys Stallard.

Item 2: To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.
Councillor Cole – Item No. 13.2 – Planning Application No. 2024/00558/1/CD – Neighbouring property.
Councillor Jeffreys – Item No. 13.1 – Planning Application No. 2024/01114/FUL – Neighbouring property.
Councillor Partridge – Item No. 13.3 – Planning Application No. 2024/01082/LBC – Employee of the Establishment.

Item 3: Police Report.
PC Williamson gave some details on recent incidents:

- St Donats – one incident of suspicious correspondence.
- Marcross – no incidents.
- Monknash – no incidents.

PC Williamson advised that there are some problems in Llantwit Major with youth annoyance.

The 'Lamping Operation' is continuing in the rural area with extra patrols by the Police.

Police are aware that 'dog training' for the purposes of 'hare coursing' is being carried out in Southerndown.

The wide spread problem of 'littering' in the area was discussed. PC Williamson asked that incidences of 'fly tipping' are reported to him for investigation.

Item 4: To approve the minutes of the Meeting held 4th December 2024.

Proposed by Councillor Evans, seconded by Councillor Cole and **resolved** that the minutes of the Meeting held 4th December 2024 be approved.

Proposed by Councillor Evans, seconded by Councillor Cole and **resolved** that the amended Part II minutes of the Meeting held 4th December 2024 be approved.

Item 5: Matters arising from the Minutes, which are not included in the agenda.

5.1 Item 7.1 - An update on the 'Mapping Exercise' was delivered by Councillor Protheroe. A meeting is being arranged. An Officer is meeting Councillor Protheroe on 15th January. The exercise will be carried out over two phases and over different months to account for the different weather through the seasons.

5.2 Item 8 – Councillor Thomas reported that Welsh Water had visited her property to carry out the free home survey. The visit was very positive and Councillor Thomas reminded Members that this is a free service and open to all.

Item 6: Chairperson's Report.

6.1 Councillor Thomas referred to recent work carried out at 'Gluepot'. Disappointment was expressed that some of the work was wrong and ineffective but corrective work has now taken place with some of the trenches filled in. The existing screening at the location has been lost due to the removal of trees but Councillor Protheroe will ask an Officer at the Vale Council to plant replacement trees.

6.2 Members again discussed litter in the area. The Clerk will place some notices on the Council's notice board to raise awareness and ask people to be considerate. Councillor Protheroe agreed to ask the local 'Keep Wales Tidy' group to assist with a 'litter pick' in February with those present suggested suitable dates. Councillor Partridge offered the assistance of Atlantic College on the day.

Item 7: Report from the Vale of Glamorgan Councillor/s.

Councillor Protheroe gave the following report:

- No further update on the Sewer at Channel View at the moment but advised that she would continue to query any progress.
- A meeting of the Environment and Regeneration Committee of the Vale of Glamorgan Council to take place on 14th January at 6pm, on-line. Items to be discussed include Bathing Water Quality at Vale Beaches; Project Zero Update Report and Car Parking Charges. Councillor Protheroe invited Members to forward any questions they may have on those topics to her so that she can ask those questions at the meeting.

Item 8: Clerk's Report to include the Financial Report.

18.1 Finance Report.

Bank Account Balance - £3,747.25.

Payments made since the last meeting:

Clerk's Salary (December) - £215.28;

HMRC (Tax for December) - £53.82;

Society of Local Council Clerks (subscription for 2024/25, shared 50% with Llanfair Community Council) - £56.

Payments due to be made:

Clerk's Salary (January) - £215.28;

HMRC (Tax for January) - £53.82;

Proposed by Councillor Jeffreys, seconded by Councillor Evans and **resolved** that all payments due be made.

Receipts:

Final precept payment of 2024/2025 received - £1,768.00

8.2

Administrative Items.

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Banking.

The Clerk confirmed that she had discussed internet banking with Lloyds and had taken a closer look at the information provided by the bank. The Council's bank account will become a 'Community Account' with effect from 14th January 2025 and this will incur an Account Maintenance fee of £4.25. This type of account will also incur day-to-day banking charges for payments but only after 100 items per month have been debited or credited to the account. The Council's account has no more than 6 or 7 items per month and therefore would not incur the day-to-day banking charges.

The Clerk had also made enquiries at the Principality Building Society regarding the possibility of transferring the account to that financial institution but the Principality can no longer offer a charity, society or community account.

It was suggested that the account remains at Lloyds Bank for the time being whilst further enquiries are made with other financial institutions.

Councillor Cole advised that the Co-operative Bank and Monzo offer a Community Account which does not appear to charge. The Clerk will make enquiries with those banks.

Item 9: To discuss and set the Precept for the financial year 2025/2026.

The Clerk had prepared forecast figures of receipts, payments and bank reconciliation up to 31st March 2025 (end of the financial year). The forecast receipts for the current financial year are £5,578.08 with payments of £5,924.76.

The overspend has resulted from the purchase of a new notice board for Marcross and an unexpected invoice from Audit Wales for audit work carried out in 2018/2019. The expected balance as at 31st March 2025 is £2,792.53.

The precept on a Band D property for the past two years has been £24.45. An increase in the precept of £1 would result in an extra £212.

Proposed by Councillor Jeffreys, seconded by Councillor Evans and **resolved** that the precept should remain at the current level of £24.45 on a Band D property for the next financial year 2025/2026.

Item 10: To consider the Clerk's National Salary Award 2024/2025.

The Clerk is currently paid £14.95 per hour which is at spinal point 17.

The Local Government Association has now notified NALC (National Association of Local Councils) that agreement has been reached on new pay scales for 2024-2025.

The new pay rate for SCP 17 is £15.58 and Employers are encouraged to implement the pay award as swiftly as possible and back date the payment to 1st April 2024 though it is a Council's decision what to pay their employees.

The Clerk is contracted to work 18 hours per month therefore the gross monthly rate would be £280.44.

Backpay for 10 months is £113.40 (gross); Tax owed for 10 months is £22.70

Net backpay for 10 months £90.70.

Proposed by Councillor Thomas, seconded by Councillor Partridge and **resolved** that the new payment is implemented and backdated to 1st April 2024.

Item 11: To report any update on Channel View, Marcross – Sewer.

Discussed under Item 7.

Item 12: To report on the Co-option process with regard to the vacancy on Marcross Ward.

Councillor Thomas advised that a person has indicated interest in being co-opted onto the Community Council.

Item 13: Planning Matters.

13.1 Planning Application No. 2024/01114/FUL

Location: Lower Monkton, Broughton

Proposal: Enhance the existing glamping site, transitioning from two bell tents to two sustainable and permanent shepherd's huts.

No objection.

13.2 Planning Application No. 2024/00558/1/CD

Location: Parc Farm, Parc Farm Lane, St Donats

Proposal: Discharge of Condition 4, (Watching Brief) (part discharge) and 6, (landscaping scheme) for planning ref 2024/00558/FUL – Provision of menage (60m x 30m) for private use. Formation of access track to menage and buildings (part retrospective).

No objection.

13.3 Planning Application No. 2024/01082/LBC

Location: Atlantic College, East Drive, St Donats

Proposal: Lay a EPDM roof on top of the current felt, renew lead flashings.

No objection.

13.4 Decisions made on recent Planning Applications.

Planning Application No. **2024/00942/FUL** – Variation of Condition 2 (Approved plans and Drawings) of Ref. 2021/01210/FUL: Amendments to fenestration and increase in eaves height to accommodate fenestration at Ty Bugail, Monknash - **approved with 1 condition.**

Item 14: To receive an update from Atlantic College.

Councillor Partridge reported that as the students have just returned after their Christmas break there is no information to share at this time.

Item 15: Reports of Representatives.

Councillor Partridge advised that he will attend the next meeting of the Community Liaison at the end of January.

Councillor Evans advised that he will attend the next meeting of the Footpaths Committee also taking place at the end of January.

Item 16: Correspondence and Publications which do not necessarily require discussion i.e. for noting only.

- 16.1 OVW (One Voice Wales) – Training Dates for December 2024 to March 2025.
- 16.2 VGC (Vale of Glamorgan Council) – Business Support Newsletter 13th December 2024.
- 16.3 Transport for Wales – Questionnaire – ‘Your Opinion Matters’.
- 16.4 OVW – Cost of Living Crisis Project – Information and Resources.
- 16.5 OVW – Age without Limits Day: Micro-grants for Age-friendly Communities.
- 16.6 Planning Aid Wales – December Newsletter.
- 16.7 Via OVW – Review of Senedd Constituencies.

Item 17: Date of the next Meeting – Wednesday 5th February 2025 at 7pm.

..... **Chairman.**

Date : 5th February 2025.