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**MINUTES OF THE HYBRID MEETING**  
**Held at The Meeting Room, Atlantic College, St Donats**  
**on 3<sup>rd</sup> April 2024 at 7.00pm.**

**Present:** Councillor Jayne Thomas (Chairperson).  
Councillors: Tony Evans, Mary Jeffreys, Dave Johnston and Tom Partridge.

**In Attendance:** Jackie Griffin, Clerk.  
PC Jamie Williamson.  
Vale Councillors Jo Protheroe and Carys Stallard.  
One Member of the Public.

*Prior to the start of the meeting, a presentation was delivered by Mr Mark Lawrence of the Vale of Glamorgan Council's Rapid Rehousing Team.*

**Item 1: Apologies for Absence.**  
Councillors Byron Cole and Gareth Halliwell.

**Item 2: To receive declarations of interest and the nature of such interests under the Council's Code of Conduct.**  
Councillor Thomas – Item 7.2 – prejudicial interest in Land at 'Gluepot', Llandow – husband rents and farms the land.

**Item 3: Police Report.**  
PC Williamson reported the following:

- St Donats – A trespassing incident.
- Marcross – 3 incidents – 2 neighbourly disputes and a domestic incident.

The incidents reported the items under St Donats at the March meeting have been dealt with by the Police.

**Item 4: To approve the Minutes of the Meeting held 6<sup>th</sup> March 2024.**  
**Proposed** by Councillor Jeffreys, seconded by Councillor Johnston and **resolved** that the minutes of the Meeting held 6<sup>th</sup> March 2024 be approved. The Chairperson signed the minutes.

**Item 5: Matters arising from the Minutes, which are not included in the agenda.**  
5.1 Item 5.1 – Recent planning application for the Heritage Coast Campsite. It was reported that there is currently a delay due to a requirement for a 'Green Infrastructure Statement' to be forwarded, by the agent, to the Planning Department.

5.2 Item 5.3 – The Clerk confirmed that she is yet to hear from the Vale of Glamorgan Council with the request to hang a new notice board within the bus shelter in Marcross and she will chase up her request. Item to be listed on the agenda for May meeting.

5.3 Item 11 – New septic tank treatment plant at the Horseshoes in Marcross. No response had been received from NRW (Natural Resources Wales) so the item to be chased up.

**Item 6: Chairperson's Report.**

No report.

**Item 7: Report from the Vale of Glamorgan Councillor/s.**

7.1 Councillor Protheroe gave an update on item 11 – replacement sewer at Channel View, Marcross. The tendering process has been completed. Two bids for the contract were received and the approved contractor is to be appointed by the end of the week.

7.2 Councillor Stallard referred to the recent flooding at the 'Gluepot' and reported that she is investigating any action which could be carried out to avoid the recent flooding and what measures could be taken to mitigate.

**Item 8: Clerk's Report to include the Financial Report.**

**8.1 Finance Report.**

**Bank Account Balance** - £3,139.21.

**Payments made since the last meeting:**

Clerk's Salary (March) - £167.40;

HMRC (Tax for March) - £41.85;

J Griffin (Backpay and tax to Clerk for January, February and March) £45.00 (£36 net pay and £9 tax).

Councillor Partridge (Councillors Allowance for 2023/2024) - £156.00

**Payments due to be made:**

Clerk's Salary (April) - £215.28;

HMRC (Tax for April) - £53.82;

J Griffin – Reimbursement of payment for defibrillator battery - £254.59.

**Proposed** by Councillor Evans, seconded by Councillor Jeffreys and **resolved** that all payments due be made.

**Receipts** – None.

**Year end Annual Accounts.**

The year end Annual Accounts have been completed. Need to obtain an up-to-date bank statement to confirm balance as at 31<sup>st</sup> March 2024.

**VAT Return.**

The VAT Return from the date of the last return to the 31<sup>st</sup> March 2024 has been completed. Total to be refunded is £272.08 and will be paid direct into the Council's bank account.

**8.2 Other Administration Items.**

**Defibrillator.**

Councillor Halliwell and the Clerk changed the battery in the defibrillator on 25<sup>th</sup> March so the equipment is fully operational and ready should it be needed.

**8.3 Annual Report.**

The Clerk reported that the Annual Report now needs to be completed for the year 2023/2024.

**Item 9: To discuss renewal of Membership of One Voice Wales for the next year.**

**Proposed** by Councillor Jeffreys, seconded by Councillor Thomas and **resolved** that the Membership of One Voice Wales is renewed for the year 2024/2025 at the cost of £64.

**Item 10: To report any update on Channel View, Marcross - Sewer.**

Dealt with under item 7.1.

**Item 11: To report on the Co-option process with regard to the vacancy on Marcross Ward.**

The Member of Public attending the meeting was advised of the current vacancy on Marcross Ward and encouraged to apply if interested.

**Item 12: Planning Matters.**

- 12.1 Result on Planning Application No. **2023/00744/FUL** – Erection of poly tunnel 5.48m x 12.8m for horticultural use on the family small holding on land at Ashwood, Beach Road, Marcross – **Grants permission with 4 conditions.**

**Item 13: To report any updates on the Vale of Glamorgan Town and Community Councils Boundary Review.**

No update available.

**Item 14: To discuss the burning of ‘rubbish’ at a private property in the Community.**

The Community Council discussed concerns at the burning of industrial waste, which is producing hazardous fumes and black smoke, at a property in Monknash. Concerns to be reported to both the Vale of Glamorgan Council and Natural Resources Wales.

**Item 15: To report on flooding on the St Donats to Marcross road.**

Councillor Evans briefed the Members on the flooding on the road. He explained that a pipe, which has been installed to take the rain water away from the drain, must have a blockage within it. The drain itself gets blocked as well. Councillors Protheroe and Stallard agreed to take the matter to the relevant Officer at the Vale of Glamorgan Council.

**Item 16: To report on issues on Llan Road – potholes; blocked gulleys; pipes and drains; flooding.**

Members discussed the issues and referred to the culverts which are not cleaned out now but used to be cleared annually.

**Item 17: To receive an update from Atlantic College.**

Councillor Partridge gave the following update:

- Students have now been 'banned' from the Plough and Harrow.
- The 'cycle' scheme has started. There are 50 bikes available for use.
- Examinations start in the first week of May.

*It was reported that there is a new operator, First Cymru, running the bus service at cheaper rates.*

**Item 18: Reports of Representatives.**

Councillor Evans advised that he will be attending a meeting of the Footpaths Committee next week. Councillor Evans was asked to report the following items:

- Sign posts required to be installed in St Donats for the recently diverted footpath.
- Concern with regard to the Coastal path just beyond Boverton where part of the cliff has fallen away.

Councillor Thomas advised that she is unable to attend the next meeting of the Heritage Coast Committee on 28<sup>th</sup> April. Councillor Johnston agreed to attend if available.

**Item 19: Correspondence and Publications which do not necessarily require discussion i.e. for noting only.**

- 19.1 Vale of Glamorgan Council (VGC) – Business Support Newsletters – 8<sup>th</sup> and 22<sup>nd</sup> March 2024.
- 19.2 One Voice Wales (OVW) – Annual Financial Timetable of Actions.
- 19.3 Welsh Government (WG) – Local Government Finance (Wales) Bill Consultation.
- 19.4 OVW – Training Courses for March, April and June 2024.
- 19.5 Vale Public Services Board/Town and Community Council Exchange Meeting 24<sup>th</sup> April 2024.
- 19.6 VGC – Vale Food Trail.
- 19.7 OVW – Local Committee Meeting – Agenda for 22<sup>nd</sup> April 2024 and Minutes of last meeting.
- 19.8 VGC – Approved Application for Two Way Temporary Traffic Lights on Dimlands Road, Llantwit Major.
- 19.9 Vale Public Services Board/Town and Community Council Exchange Meeting 24<sup>th</sup> April 2024.
- 19.10 WG – Consultation on Electoral Candidate Lists Bill.

**Item 20: Date of the Annual Meeting and next Meeting – Wednesday 1<sup>st</sup> May 2024 at 7pm.**

..... Chairman.

**Date : 22<sup>nd</sup> May 2024.**