

St Donats Community Council Budget 2023/2024									
ACTUAL	ACTUAL	EST ACTUAL	INCOME	PROJECTED	C/TAX + 0	C/TAX + £1	C/TAX + £3	C/TAX + £5	C/TAX + £8
2020/21	2021/22	2022/23		2023/24					
£ 3,224.00	£ 3,225.00	£ 4,085.00	PRECEPT	£ 4,085.00	£ 4,085.00	£ 4,290.00	£ 4,700.00	£ 5,110.00	£5,725.00
			GRANTS						
			MISCELLANEOUS						
			PROJECTS						
£ 3,224.00	£ 3,225.00	£ 4,085.00		£ 4,085.00	£ 4,085.00	£ 4,290.00	£ 4,700.00	£ 5,110.00	£5,725.00
			EXPENDITURE						
£ 1,396.80	£ 2,373.11	£ 2,035.30	CLERK'S SALARY	£ 2,100.00	£ 2,100.00	£ 2,100.00	£ 2,100.00	£ 2,100.00	£2,100.00
£ 310.40	£ 536.49	£ 536.70	HMRC - TAX	£ 479.99	£ 479.99	£ 479.99	£ 479.99	£ 479.99	£ 479.99
£ 266.73	£ 263.89	£ 263.89	INSURANCE	£ 270.00	£ 270.00	£ 270.00	£ 270.00	£ 270.00	£ 270.00
		£ -	GRANT AID/S137	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00	£ 50.00
£ 50.00	£ 107.00	£ 110.00	SUBSCRIPTIONS	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00	£ 120.00
	£ 100.00	£ 100.00	INTERNAL AUDIT FEE	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
£ 393.17	£ 425.16	£ 740.07	ADMINISTRATION	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00	£ 300.00
		£ 169.38	WEBSITE	£ 170.00	£ 170.00	£ 170.00	£ 170.00	£ 170.00	£ 170.00
£ 2,000.00		£ 90.00	EVENTS	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00	£ 100.00
	£ 240.00	£ 87.50	CLLR TRAINING	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00	£ 200.00
		£ 120.00	CLLR ALLOWANCES	£ 1,248.00	£ 1,248.00	£ 1,248.00	£ 1,248.00	£ 1,248.00	£1,248.00
			CLLR PRINTING EXPS	£ 420.00	£ 420.00	£ 420.00	£ 420.00	£ 420.00	£ 420.00
		£ 17.43	ELECTIONS	£ -	£ -	£ -	£ -	£ -	£ -
		£ 945.00	EXTERNAL AUDIT FEES	£ 600.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00	£ 600.00
£ 4,437.10	£ 4,045.65	£ 5,217.27		£ 6,157.99	£ 6,157.99	£ 6,157.99	£ 6,157.99	£ 6,157.99	£6,157.99
<b>EXPLANATION:</b>									
Column A contains the actual receipts and payments for the financial year 2020/2021									
Column B contains the actual receipts and payments for the financial year 2021/2022									
Column C contains the estimated receipts and payments for the current financial year.									
Column D is a list of the individual items.									
Column E is the estimated receipts and payments for 2023/2024.									
Column F contains the Precept if no increase is made in the levy.									
Column G, H, I and J show the precept which the Council can expect if they increase the levy by £1, £3, £5 and £8.									



## St Donats Community Council

### Points to note when considering the budget and precept:

- I have considered the Council's expenditure over the past two years and the current financial year.
- The current levy is £19.45; this is the amount that a Band D property pays to the Community Council as a proportion of its Council Tax.
- If the levy is increased by £1, that will increase the precept by £205.
- The precept in 2022/2023 was £4,085, paid in two instalments of £1,362 and one instalment of £1,361.
  
- Looking at the table showing budget figures, for the last three years, the Council has exceeded its income in each year.  
At the end of the financial year 31<sup>st</sup> March 2021 Council overspent by **£1,213**.  
At the end of the financial year 31<sup>st</sup> March 2022 Council overspent by **£820**.  
At the end of the **projected** year 31<sup>st</sup> March 2023 Council is forecast to overspend by **£1,132**.  
So, in three years, Council have spent more than their income by a total of **£3,165**.  
This is unsustainable.
  
- The overspend in 2022/2023 can be largely put down to audit fees with DWA's invoice for the internal audit of £300 for the year ended 31.3.2020. It is possible that a further invoice **could** be received for the year 31.3.2021. However, the invoice just received from Audit Wales for **additional audit work for the years 2018/2019 for £945 has drastically hit Council payments for the year 2022/2023**. The invoice has not been paid yet and with Council's permission, I will appeal the invoice although I do not hold out much hope for a reduction. I have already asked for a breakdown of the costs making up the invoice total and am awaiting that before I appeal the invoice.
  
- Councillor Allowances – as reported at the meeting of 16<sup>th</sup> November 2022, the Draft Independent Remuneration Report for 2023/2024 proposes that Councillors be paid £156 a year towards the extra household expenses (including heating, lighting, power and broadband) of working from home. Plus, Councils must either pay their Members £52 a year for the cost of office consumables required to carry out their role or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables. This will place additional costs on the Council of £1,664 per year.
  
- So to summarise, the Council will need to give **serious consideration** to setting the precept for 2023/2024 and I hope that the explanation I have given will assist. Please do not hesitate to e-mail me with any questions you may have and if I could have these before the meeting that would be very helpful.

St Donats Community Council 2022/2023						
<b>RECEIPTS</b>						
Date	Name		Precept	Interest	VAT Refund	Amount
29.04.22	VGC Precept		1,362.00			1,362.00
31.08.22	VGC Precept		1,362.00			1,362.00
30.12.22	VGC Precept		1,361.00			1,361.00
<b>Totals</b>			<b>4,085.00</b>		<b>0.00</b>	<b>4,085.00</b>



St Donats 2022/2023													
Payments				Com Events/									
Date	Cheque	Payee	Service	Subscrip	Admin.	Salaries	S137	Training	Insuranc	Tax	Cler Allow	VAT	TOTAL
07.04.22	503	J Griffin - Clerk	Backpay June 21/April 22			29.04							29.04
07.04.22	504	HMRC	Tax Backpay 08/21 - 04/22							7.26			7.26
07.04.22	505	Clr T Partridge	Cler Allowance 21/22								120.00		120.00
07.04.22	506	HMRC Cler Allow	Tax re Cler Allowance							30.00			30.00
07.04.22	507	One Voice Wales	Subscription 22/23	54.00									54.00
07.04.22	508	Notice Board Company	Notice Board St Donats		310.58							62.12	372.70
19.04.22	S/O	J Griffin - Clerk	Salary - April			152.76							152.76
19.04.22	S/O	HMRC - April	Tax re Clerk							38.19			38.19
11.05.22	509	Vision ICT Ltd	Website hosting/support		134.36							26.88	161.26
16.05.22	S/O	J Griffin - Clerk	Salary - May			155.40							155.40
16.05.22	S/O	HMRC - May	Tax re Clerk							38.85			38.85
01.06.22	510	BHIB Ltd	Insurance Renewal						263.89				263.89
15.06.22	S/O	J Griffin - Clerk	Salary - June			155.40							155.40
15.06.22	S/O	HMRC - June	Tax re Clerk							38.85			38.85
08.07.22	511	H Embling	Internal Audit yr end 31.3.22		100.00								100.00
08.07.22	512	A1 Loo Hire	THire - Platinum Jub Event	80.00								18.00	108.00
15.07.22	S/O	J Griffin - Clerk	Salary - July			155.40							155.40
15.07.22	S/O	HMRC - July	Tax re Clerk							38.85			38.85
15.08.22	S/O	J Griffin - Clerk	Salary - Aug			155.40							155.40
15.08.22	S/O	HMRC - Aug	Tax re Clerk							38.85			38.85
07.09.22	513	Vision ICT Ltd	Op London Bridge		35.00							7.00	42.00
07.09.22	514	Planning Aid Wales	Training Course					35.00					35.00
07.09.22	515	DWA Limited	Internal Audit yr end 31.3.20		300.00							60.00	360.00
07.09.22	516	Vale Glamorgan Council	Local Gov Election		17.43								17.43
07.09.22	517	Vision ICT Ltd	Domain Renewal Fee		65.00							13.00	78.00
15.09.22	S/O	J Griffin - Clerk	Salary - Sep			155.40							155.40
15.09.22	S/O	HMRC - Sep	Tax re Clerk							38.85			38.85
05.10.22	518	Society Local Clerks	OVWSLCC Event		22.50							4.50	27.00
17.10.22	S/O	J Griffin - Clerk	Salary - Oct			155.40							155.40
17.10.22	S/O	HMRC - Oct	Tax re Clerk							38.85			38.85
15.11.22	S/O	J Griffin - Clerk	Salary - Nov			155.40							155.40
15.11.22	S/O	HMRC - Nov	Tax re Clerk							38.85			38.85
16.11.22	519	Society Local Clerks	Clerk's Membership	56.00									56.00
15.12.22	S/O	J Griffin - Clerk	Salary - Dec			155.40							155.40
15.12.22	S/O	HMRC - Dec	Tax re Clerk							38.85			38.85
04.01.23	Cheque	J Griffin - Clerk	Reimburse Debt Issues		41.99							7.60	49.59
04.01.23	Cheque	One Voice Wales	Cler Training Courses					52.50					52.50
04.01.23	Cheque	Audit Wales	Audit work 2018/19		945.00								945.00
Jan Feb Mar	S/O	J Griffin - Clerk	Salary - Jan, Feb, Mar			610.30							610.30
Jan Feb Mar	S/O	HMRC - Jan Feb Mar	Tax re Clerk							152.45			152.45
			<b>Totals:</b>	<b>200.00</b>	<b>1,971.88</b>	<b>2,035.30</b>	<b>0.00</b>	<b>87.50</b>	<b>263.89</b>	<b>538.70</b>	<b>120.00</b>	<b>199.10</b>	<b>5,416.37</b>
													<b>5,416.37</b>

**St Donats Community Council 2022/2023***Forecast***Bank Reconciliation at the close of business on 31 March 2023**

		£
Balance per bank statement of Account dated 31 March 2023	<b>C/A</b>	<b>£3,760.76</b>
<b>Balance at Bank dated 31 March 2023</b>		<b>£2,358.39</b>
<b>Less Outstanding Cheques</b> <b>No. 000502</b>		
<b>Balance per Cash Book at 31 March 2023</b>		<b>£2,358.39</b>

**St Donats Community Council 2022/2023****Summary of Receipts and Payments**

Balance as at 1 April 2022	<b>3,688.76</b>
Plus Receipts to 31 March 2023	<b>4,086.00</b>
Less Payments to 31 March 2023	<b>5,416.37</b>
<b>Balance as at 31 March 2023</b>	<b>£2,358.39</b>



## What will I pay?

### Level Of Town/Community Council Precept and Total Council Tax For Band D 2022/2023

Town/Community Council Precept 2021/2022 £	Council Tax In Respect Of	Town/Community Council Precept 2022/2023 £	Town/Community Council Levy Band D 2022/2023 £	Total Tax Levy Band D 2022/2023 £
1,231,686	Barry	1,242,362	59.60	1,758.06
13,100	Colwinston	15,100	40.48	1,738.94
203,183	Cowbridge with Llanblethian	218,328	78.31	1,776.77
117,777	Dinas Powys	123,895	30.77	1,729.23
20,385	Ewenny	22,177	49.50	1,747.96
12,350	Llancarfan	12,350	25.78	1,724.24
40,953	Llandough	40,953	42.79	1,741.25
10,000	Llandow	10,000	23.15	1,721.61
4,608	Llanfair	4,608	12.06	1,710.52
10,773	Llangan	10,773	23.22	1,721.68
12,250	Llan-Maes	12,227	48.52	1,746.98
253,791	Llantwit Major	255,566	59.20	1,757.66
6,421	Michaelston	6,614	28.88	1,727.34
941,276	Penarth	961,354	82.53	1,780.99
7,655	Pendoylan	7,655	21.50	1,719.96
12,500	Penllyn	12,875	12.12	1,710.58
23,000	Peterston-S-Ely	23,000	41.74	1,740.20
0	Rhose	0	0	1,698.46
38,473	St Athan	49,631	32.57	1,731.03
28,125	St Brides Major	25,500	17.98	1,716.44
3,225	St Donats	4,085	19.45	1,717.91
4,900	St Georges & St Brides-S-Ely	5,660	23.98	1,722.44
32,950	St Nicholas & Bonvilston	55,171	75.99	1,774.45
94,645	Sully and Lavernock	99,400	38.36	1,736.82
7,000	Welsh St Donats	7,000	21.81	1,720.27
37,020	Wenvoe	37,797	24.09	1,722.55
6,000	Wick	6,000	11.09	1,709.55
<b>3,174,046</b>	<b>Total Precept</b>	<b>3,270,081</b>		

Date/Dyddiad 22nd December 2022  
Ask for/Gofynnwch am Suzanne Jones  
Telephone/Rhif ffôn 01446 700664  
Fax/Ffôn Ffôn  
My Ref/Cyf SP/MPRECEPT  
e-mail/e-bost counciltax@valeofglamorgan.gov.uk

The Vale of Glamorgan Council  
Civic Offices, Holton Road, Barry CF63 4RU  
Telephone: (01446) 700111  
Textphone: (01446) 741219  
**Cyngor Bro Morgannwg**  
Swyddfeydd Dinesig, Hool Holton, Y Barri CF63 4RU  
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[www.valeofglamorgan.gov.uk](http://www.valeofglamorgan.gov.uk)  
[www.bromorgannwg.gov.uk](http://www.bromorgannwg.gov.uk)



**Clerk: Mrs J Griffin**

### **St Donats Community Council**

Dear Clerk to the Council

### **Town / Community Council Tax Precepts – 2023/2024**

I can confirm that Cabinet has approved the Council Tax Base for the year 2023/2024.

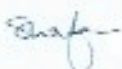
To assist you in proceeding with your budget making process I would confirm that a levy of £1.00 would produce **£205**.

It would be of assistance if you could notify me of your precept requirements, either by e-mail or in writing, stating the total amount of precept in **monetary terms** that you require by the **31<sup>st</sup> January 2023**.

The Cabinet has also approved a schedule of payments, with one third of the precept paid on the last working day of April 2023, August 2023 and December 2023.

I trust that this letter clarifies the position, but should you require any additional information then please do not hesitate to contact me.

Yours sincerely



Suzanne Jones  
**Operational Manager Exchequer Services**

**E-mail address:** [spjones@valeofglamorgan.gov.uk](mailto:spjones@valeofglamorgan.gov.uk)